

**INFORMATION ON THE PROCESSING OF PERSONAL DATA
OF PEOPLE STAYING IN THE PLANTS OF CORTEX CHEMICALS SP. Z O.O.
WITH VIDEO SURVEILLANCE**

1. Personal scope.

This information on the processing of personal data concerns the processing of personal data of people entering the plants of Cortex Chemicals sp. z o.o. with video surveillance.

2. Personal data controller.

Your personal data controller is Cortex Chemicals sp. z o.o., seated in Tarnow (33-100), ul. Malczewskiego 8 (hereinafter referred to as: Controller). You can contact the Controller by correspondence to the address of the head office or by email at odo@cortexchemicals.com

3. Purposes and legal basis for the processing of personal data and retention period.

Pos.	Purpose	Legal basis	Retention period
1.	Legally justified interest of the Controller consisting in protection of property and provision of safety to people in the facility of Cortex Chemicals Sp. z o.o. and around the production facility	Article 6 1 (f) of the GDPR	90 days from the image video recording If image video recordings are pieces of evidence in legally proceedings conducted or the Controller received a message they can be pieces of evidence in proceedings, this period is extended until the proceedings are finally disposed.
2.	Legally justified interest of the Controller consisting in establishing, ascertaining and defending against claims	Article 6 1 (f) of the GDPR	To the realisation or termination of the interest (prescription of potential claims), or effective objection against the retention

4. Personal data categories.

As the Controller, we will process the following categories of personal data:

- image recorded by the surveillance system.

5. Personal data recipients.

The Controller can transfer you personal data within a required scope, especially to the following categories of recipients:

- 1) entities rendering external services to the Controller, especially external protection of property;
- 2) institutions entitled by law to receive personal data of based on applicable regulations (e.g. Tax Office, courts and other authorities, including bailiffs and police);
- 3) institutions entitled by law to control the Controller.

Entities processing personal data use proper safety tools by using suitable technical and organisational means ensuring an adequate level of safety for the risk related to the processing of personal data, according the GDPR, as well as common regulations in force. Entities processing data are obliged to keep the data in secret.

6. Rights of data subjects.

Pursuant to the GDPR, you are entitled to demand the access to your personal data from the Controller, correct, delete or restrict the processing of your personal data, to object to the processing of your data based on a justified interest of the Controller and you have the right of data portability.

To exercise your rights, you can contact the Controller at the address given in Clause 2.

You have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office, address: 2 Stawki Street, 00-193 Warsaw.

7. Obligation or voluntariness of giving data.

Data is disclosed voluntarily; however the lack of it makes entering plants with video surveillance impossible.